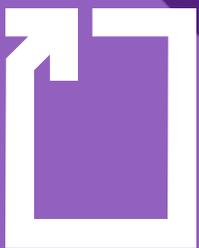


VOLUME 4



HEADSET
guide



GOOD TO KNOW

UC Certification:

Look for the Unified Communications (UC) guarantee to ensure that the headphones are compatible with all UC certified platforms (e.g.: Cisco, Microsoft Teams, Zoom and RingCentral)

Battery life:

Cordless models have a battery life of 10 to 30 hours. The TWS headphones only last a few hours, but they can be charged in their carrying case.

Integrated commands to look for depending on your needs:

- Volume control +/-
- Volume mute
- Answer/end calls
- Activate/deactivate noise-cancelling
- Transparency mode to engage with people around you
- Start and join video calls

HEADSETS

There are several factors to consider when deciding what headsets to buy for yourself or your employees:

- Work environment
- Types of headphones
- Sound quality and noise reduction (noise cancelling)
- Connectivity

WORK ENVIRONMENT

How will your employees be using their headsets?

Ask yourself:

Will they be used in a single location like the office, on the road, in noisier spaces, with or without desktop or mobile devices?

Will they be worn for long periods of time or only for short calls?

Different headsets for different users:

- **On the road:**
foldable model, easy to store, excellent battery life, quality active noise reduction.
- **In the office:**
comfort (over ear padding), sound quality. For long-term wear weight can be an important factor. Some models weigh just 5 g (0.2 oz) and are so comfortable you barely feel them.
- **Hybrid (in and out of the office):**
comfort, sound quality, active and effective noise reduction, efficient microphone.

TYPES OF HEADPHONES

There are three main types:

- **Over-Ear:** cover the entire ear for better noise reduction and sound quality.
- **On-Ear:** sit on the ears rather than completely covering them; allow for better airflow and can be more comfortable for extended periods of use.
- **In-Ear:** (earbuds) inserted into the ear canal; their compact size makes them more portable and discreet.

Some employees may prefer monaural headsets that have only one earpiece. These can be adjusted to be worn over the head, around the neck or behind the ear.

Microphones are either built-in or on a boom.

- **Built-in:** headsets with active noise-cancelling technology have dual microphones, with one dedicated to picking up your voice and the others used for noise cancellation.
- **Boom mics:** can be adjusted to sit close to your mouth, which allows for more precise voice pickup. Ideal for users who make frequent phone or video calls.

NOISE CANCELLING

Most users appreciate noise-cancelling technology because it reduces or eliminates background noises allowing them to concentrate on the task at hand.

There are two main types of noise-cancelling headsets:

- **Passive :** design features work to block out or reduce external noise, including well-padded ear cushions that cover the entire ear.
- **Active :** the noise-cancelling technology can be adjusted to the amount of noise in your surroundings, turned on or off, or even permanently deactivated.

Tip : Most modern headphones use noise-cancelling headphone and mic technology. Noise-cancelling microphones are a must-have for people working in open office spaces.

CONNECTIVITY

Wireless or wired?

Wireless headphones offer you the freedom to move up to 20 metres away from your source without being tethered to a device. They are the most popular. Wired headsets don't rely on battery power making them a more dependable choice without having to worry about losing Bluetooth or TWS connections.

Types of connections:

- **Wired:** USB-A, USB-C or 3.5 mm audio jack to connect to computers
- **Wireless:** Bluetooth, to connect to compatible devices (phone, laptop)
- **True Wireless:** True Wireless System (TWS) mainly used with pod type earbuds

**TOUT
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travail!**



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